

The **Getting There Network** was established in May 2013, to provide a portal for all transport information, services and assistance programs and be a means of improved use of transport assets throughout the Hume region.

**Our Vision: Enable people to enjoy greater wellbeing through access and a collaborative approach to transport.**

The Getting There Network offers a variety of Training Programs to your organisation?

- **Certificate 1 in Active Volunteering (Volunteer Drivers)**
- **Travel Training**
- **Non- Accredited training for Community Drivers and Volunteers**
- **Safe Driver Programs**



For information regarding the costing of these programs, or to discuss your organisations training needs, please **contact us:**

- Visit: [www.gettingthere.net.au](http://www.gettingthere.net.au)
- Telephone: 1300 704 530
- Email: [info@gettingthere.net.au](mailto:info@gettingthere.net.au)

The Network website provides information and links to:

- Ticketing and myki Information
- Assisted Transport and Travellers Aid
- Visitor Information Centres
- Community Transport
- Local Service Providers
- Journey Planners
- Vehicle Pool Information
- Getting Around Melbourne

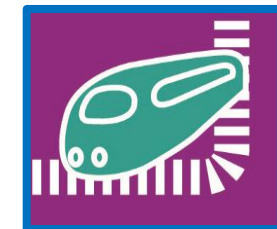
# Training Programs

**Travel Training**

**Active Volunteering**

**Training for Volunteers and Community Drivers**

**Our Aim: To enable organisations to provide relevant, consistent and up to date training to volunteers, community drivers and community staff.**



## Certificate 1 in Active Volunteering (Volunteer Drivers)

The Certificate 1 in Active Volunteering (Volunteer Drivers) is a nationally recognised online training course for people who volunteer or intend to volunteer as drivers for community based organisations.

The training will refresh driving skills and knowledge, manual handling procedures, Occupational Health & Safety, communication skills and the rights and responsibilities of volunteers.

## Non-Accredited Training for Volunteers and Community Drivers

Modules based on the Certificate 1 in Active Volunteering (Volunteer Drivers) are available for organisations to deliver to volunteers and staff in group settings. The modules are attendance based training and they include a short multiple choice assessment and Certificate of Attendance.

There are three modules available, which can be delivered by a coordinator from your organisation or a network facilitator.

- **Being a Volunteer**
- **Transporting people safely**
- **Driver skills and knowledge**

### 1. Being a Volunteer

- What is volunteering
- Rights & responsibilities of volunteers
- Work health & safety
- Policies & procedures
- Risks & hazards
- Privacy & Confidentiality
- Communication & Customer Services

### 2. Transporting People Safely

- Licensing
- Vehicle Restraints
- Bus Safety Act
- Assisting people with mobility issues
- Low speed manoeuvring
- Vehicle specific information

### 3. Driver Skills and Knowledge

- Getting ready to drive
- Vehicles checks and maintenance
- The Law
- Loading your vehicle
- Driver Skills
- Fatigue and medication



## Travel Training

Travel Training enables community members to have a better understanding and access to transport options and support programs within their local communities, local regional centres and metropolitan areas.

There are different types of training which take different lengths of time and include different material. All sessions cover the Getting There Network, our website and the Networks programs.

- **Transport Expert Training**
- **Myki and Travelling Around Melbourne**
- **Travel Information session**
- **Train the Trainer**
- **Individual Travel Training**

## Safe Driver Program

This program has been designed to promote greater awareness and better attitudes amongst drivers of all ages. The program utilises an Educational Virtual Reality Driving Simulator, the only one of its kind in Australia. Learning to plan positively for hazards is what makes a good, safe driver.

- **Refresher program for experienced drivers**
- **Driver programs for L & P drivers**
- **Driver Refreshers for all drivers**
- **Driver programs for new parents**